

Weston Park Primary School

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Dear Parent / Carer

The way we communicate with you

At our school we use a parent application called My Child at School (MCAS), which is available on both a web page at <http://www.mychildatschool.com> and also a parent mobile application which can be accessed on your mobile phone. This is an extremely secure service that complies with GDPR regulations

This application enables us to share school announcements and information more quickly, allows you to contact the child's teacher, as well as gives you direct access to your child's information, attendance and more. You will also be able to make payments for dinners, clubs and trips in future directly via this application.

At the beginning of September, a **username, invitation code and school ID** together with a set up guide will be sent to you by email and this will enable you to set up an account and then download the mobile app. It is very important that you set this up, as all communication will be sent either by email or via this application.

If we do not already hold a valid email address for you please can you ensure that this is provided or updated, via the school office, as soon as possible, in order that we can send you the codes.

Yours sincerely

A handwritten signature in black ink on a white background, appearing to read 'Teresa Bulpett'.

Teresa Bulpett
Business Manager